

WITHDRAWAL FORM

Date: _____

The Principal
Kasiga School
Village Purkul
Off Dehradun Mussoorie Diversion Highway
Dehradun-248009

Dear Madam,

My Ward Miss/ Master _____ Admission No. _____ is studying
in class _____ at your school.

- a. I would like to withdraw him/her from Kasiga School due to
(reason) _____

- b. I understand that I have to clear all dues of the School before collecting him/her from the School.
- c. I request you to issue him/her Transfer Certificate after I have cleared his/her dues.
- d. I will come to School to pick up my ward and all his/her belongings on _____ (Date).
- e. I understand if all his/her belongings are not collected within fifteen days of his/her departure, the
School has the right to discard his/her belonging possessions.

Thanking You,
Yours faithfully,

(Parents/Legal Guardian's Signature)

Name: _____

Address: _____

Telephone: _____

Mobile Number: _____

For Office Use Only : Date of Receiving Withdrawal form at school _____.

Address: Village Purkul, Off Dehradun Mussoorie Diversion Highway,
Dehradun-248009, Uttarakhand
Tel.: 0135-3090100

E. Mail: principal@kasigaschool.com Website: www.kasigaschool.com